

THE CONSTITUTION

of

**NIGERIA ASSOCIATION OF COMPUTING
STUDENTS (NACOS)**

ADELEKE UNIVERSITY CHAPTER

(AS AMENDED THIS DAY THE 20TH APRIL, 2026)

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Preamble

The Nigeria Association of Computing Students (NACOS), established in 2020 as a successor to the Nigeria Association of Computer Science Students (NACOSS), serves as the umbrella body for students in computing-related disciplines across higher institutions in Nigeria.

We, the students of Computer Science, Cybersecurity, Software Engineering, Information Technology, Computer Information Systems, and all other computing-related disciplines at Adeleke University, having firmly and solemnly resolved to come together as one united and indivisible body under NACOS, do hereby reaffirm our commitment to academic excellence, technological advancement, and professional development.

Guided by the principles of unity, collaboration, innovation, and integrity, and dedicated to advancing the art, science, engineering, and application of computing and information technology, we seek to promote the open exchange of knowledge and uphold the highest standards of professionalism and ethical conduct.

In pursuit of these ideals, and in recognition of our rights, duties, and responsibilities as computing students, we hereby establish this Constitution to provide a framework for the governance, growth, and welfare of our members, founded on the principles of equality, fairness, justice, and good leadership.

Accordingly, we do hereby make, enact, and give to ourselves **The Constitution**.

Article I:

Establishment of the Association

Section 1: Name

I. The Association shall be known as “**Nigeria Association of Computing Students-Adeleke University Chapter**”, abbreviated as “**NACOSAU**”, and hereinafter referred to as “**The Association.**”

Section 2: Motto

I. The motto of the Association shall be “**Innovate. Build. Secure.**”

II. The term “**Computing**” shall hereinafter refer to all computer-related disciplines, including but not limited to:

- A. Computer Science
 - B. Cyber Security
 - C. Information Technology
 - D. Information Systems
 - E. Software Engineering
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Section 3: Logo Interpretation

I. The logo of the association shall be a shield-shaped emblem representing structure, unity, and the collective identity of computing students within the institution.

II. The upper left quadrant of the shield shall contain a lightbulb integrated with circuit lines, symbolizing innovation, creativity, and the application of technology in solving real-world problems.

III. The upper right quadrant shall contain a padlock icon, representing cybersecurity, data protection, and the responsibility of safeguarding digital systems and information.

IV. The lower section of the shield shall feature a computer system embedded with circuit patterns, signifying software development, information technology, and the practical implementation of computing knowledge.

V. Extending from the left side of the shield shall be interconnected circuit lines, representing connectivity, networking, and the collaborative nature of the computing community.

VI. The logo shall predominantly feature the colours green, white, and yellow, where:

- Green represents growth, innovation, and stability,
- White represents clarity, professionalism, and integrity,
- Yellow represents excellence, energy, and creativity.

VII. A curved stroke beneath the shield shall symbolize progress, forward movement, and the continuous advancement of technology within the community.

VIII. The logo shall be accompanied by the inscription representing the identity of the association and its motto, reflecting its commitment to innovation, development, and security in computing.

IX. Subject to the provisions above, the logo shall be recognized as the official emblem of the association and shall be used on all official documents, platforms, and communications of the body.

Section 4: Official Colours of the Association

I. The official colours of the Association shall be Green, White, and Yellow, which together represent the identity, values, and vision of the body.

II. The Primary Colour of the Association shall be Deep Green, which shall symbolize growth, innovation, and technological development within the computing community. The standard shade of green shall be represented as #0F6B3E or any close variant approved by the Association.

III. The Secondary Colour shall be White, which shall represent clarity, professionalism, and simplicity in design and communication. White shall predominantly serve as the background colour in official designs and materials of the Association.

IV. The Accent Colour shall be Golden Yellow, which shall symbolize creativity, energy, and the spirit of innovation. The standard shade shall be represented as #F4B400 or any close variant approved by the Association.

V. The usage of the official colours shall follow a structured proportion to maintain visual consistency across all platforms and materials of the Association, as follows:

- Sixty percent (60%) White – for backgrounds and spacing
- Thirty percent (30%) Green – for primary elements such as headers, logos, and major components
- Ten percent (10%) Yellow – for highlights such as icons, borders, and emphasis elements

VI. The Accent Colour (Yellow) shall be used sparingly and strategically to enhance visual appeal and draw attention to key elements without overpowering the primary design.

VII. The official colour palette of the Association shall include the following standard representations:

- Green: #0F6B3E
- Yellow (Gold): #F4B400
- White: #FFFFFF

VIII. Subject to the provisions above, the official colours shall be applied to all branding materials, including but not limited to logos, publications, digital platforms, apparel, and event designs of the Association.

Article II:

Supremacy and Legal Status

Section 5: Supremacy of the Constitution

- I. This constitution is supreme within the NACOS Adeleke University Chapter and its provisions shall be binding on all activities, members, and committees of the chapter.
- II. Notwithstanding subsection (I), all activities of the chapter shall be subject to:
 - A. The Constitution of the Federal Republic of Nigeria
 - B. The Constitution of the Nigeria Computer Society (NCS)
 - C. The rules and regulations of Adeleke University
- III. The chapter shall be administered in accordance with this constitution, NCS rules, and Adeleke University regulations; no individual or group shall administer the chapter outside these provisions.
- IV. Decisions on matters not explicitly covered in this constitution shall be made in consultation with the **Department of Computer Science authorities**, and such decisions shall be binding on the chapter.
- V. Amendments to this constitution may be proposed by any member, submitted in writing to the Secretary of the chapter at least thirty (30) days before a scheduled general meeting.
- VI. Proposed amendments shall be reviewed by the Executive Committee and presented for approval at the general meeting.
- VII. Amendments shall require a two-thirds (2/3) majority vote of members present at the

general meeting to pass.

VIII. Any amendment shall not take effect until ratified according to the procedures in subsections (V–VII).

IX. All powers of the chapter are derived from its members, operating under the supervision and rules of the **Department of Computer Science, Adeleke University**, and the Nigeria Computer Society.

Section 6: Legal Status

I. The chapter shall be recognized as a legal entity within Adeleke University, capable of managing its activities, resources, and events in accordance with university rules.

II. The chapter may acquire, hold, and manage property, whether movable or immovable, for the purpose of carrying out its functions, with oversight from the **Department of Computer Science authorities**.

III. The chapter shall appoint a Legal Adviser (if necessary) to advise the Executive Committee on compliance with university, NCS, and legal rules.

IV. All actions of the Legal Adviser and Executive Committee shall comply with **Adeleke University regulations** and **NCS guidelines**.

Article III:

Aim and Objectives of the Association

Section 7: Aim and Objectives

The aim and objectives of the NACOS Adeleke University Chapter, which shall form the guiding principles upon which it shall operate, shall include:

- I. To serve both professional and public interests by fostering the open interchange of information and by promoting the highest professional and ethical standards.
- II. To protect the image and safeguard the interest of the computing profession.
- III. To promote the understanding of the study of computing in Nigeria and abroad.
- IV. To promote the computing profession by organizing seminars, symposia, webinars, computing contests, and other activities aimed at achieving this goal.

Article IV:

Organizational Structure, Membership, Rights & Privileges

Section 8: Organization

I. The NACOS Adeleke University Chapter shall be governed as a single chapter under the Department of Computer Science.

II. The chapter shall operate according to this constitution and be subject to the rules and regulations of Adeleke University and the Nigeria Computer Society (NCS).

III. The official language of the chapter shall be English.

IV. The chapter's Calendar Year shall be twelve (12) months, starting the day after the Annual General Meeting and ending on the next Annual General Meeting.

Section 9: Membership of the Association

I. Membership shall be open to students studying Computer Science, Computer Engineering, Information Technology, Software Engineering, Cyber Security, and all computing-related fields within Adeleke University.

II. Students admitted into the chapter shall be known as "Members, Nigeria Association of Computing Students," hereinafter referred to as "Members."

III. Each member shall register with the chapter and pay a registration fee as determined by the Executive Committee of the chapter.

IV. Fully registered members may also register with the Nigeria Computer Society (NCS) and thereafter be recognized as "Student Members" of the society.

V. All duly registered members may append the acronym **MCS** (Member of Computing

Students) as a suffix to their names.

VI. Prospective members may complete both chapter and NCS registration simultaneously.

Section 10: Rights and Privileges of Members

I. No eligible student shall be denied membership on grounds of gender, religion, health, ethnicity, or political affiliation.

II. Past members may be recognized as **Life Members** and may be invited to assist the chapter at the discretion of the Executive Committee.

III. The Executive Committee may appoint honorary members who are individuals of integrity and have contributed to the promotion of computing within the chapter or university.

IV. Honorary members may be removed if they contravene this constitution or fail to uphold its principles.

V. All members shall:

A. Have the right to be elected as part of the Chapter Executive Committee.

B. Have the right to attend all chapter-organized events.

C. Have the right to participate in chapter committees and subcommittees.

D. Have the right to information from the Executive Committee regarding chapter activities.

E. Be entitled to Student Membership in affiliated professional bodies, as approved by the chapter.

F. Enjoy any other rights and privileges granted by the Executive Committee, subject to approval by the general membership.

Section 11: Advisory Board (Optional)

I. The chapter may establish an Advisory Board to provide guidance and mentorship.

II. The Board may include academic staff, industry professionals, or other individuals deemed fit by the Executive Committee.

III. Advisory Board membership shall normally last for one academic year.

Section 12: Patrons

I. The chapter may appoint a Patron or Matron, typically drawn from the Department of Computer Science or distinguished professionals in the computing field.

II. Patrons shall be individuals of integrity, who have excelled in their field, and who have contributed to youth development in Information and Communication Technology.

Section 13: Sponsors

I. The chapter may appoint sponsors to support its programs and events.

II. Sponsors may include corporate bodies or reputable individuals as determined by the Executive Committee.

Article V:

Administrative Structure

Section 14: The Chapter Secretariat

- I. There shall be established for the NACOS Adeleke University Chapter a Chapter Secretariat, hereinafter known as “The Secretariat.”
- II. The Secretariat shall be the administrative seat of the chapter.
- III. The Secretariat shall be managed by the Chapter Executive Committee for the chapter’s calendar year.
- IV. The Secretariat shall be responsible for organizing chapter meetings and events.
- V. It shall assist in the formation of new student groups or interest teams within the Department of Computer Science.
- VI. The Secretariat shall intervene in matters of disputes within the chapter and resolve them in accordance with this constitution and the rules of the Department of Computer Science.
- VII. It shall keep records of the chapter’s assets, both movable and immovable, and manage the chapter’s treasury.
- VIII. It shall ensure that all chapter activities are conducted fairly, without bias.
- IX. The Secretariat shall inform members of all actions and activities of the chapter.
- X. It shall source assistance and support for the chapter’s programs, subject to approval by the Chapter Executive Committee.

Section 15: Department Coordinating Offices

I. For effective administration, the chapter may establish Department Coordinating Offices for sub-groups within the Department of Computer Science.

II. Each Coordinating Office shall manage the activities of its respective department group in alignment with the Chapter Secretariat.

III. Coordinating Offices may organize departmental events with approval from the Chapter Secretariat.

IV. Financial activities of each Coordinating Office shall be overseen by the Chapter Secretariat.

V. Each Coordinating Office shall submit statements of account to the Chapter Secretariat for review.

VI. Coordinating Offices may include:

A. NACOS (Department of Computer Science)

B. NACOS (Department of Computer Engineering)

C. NACOS (Department of Information Systems)

D. NACOS (Department of Information Technology)

E. NACOS (Department of Cyber Security)

F. NACOS (Department of Software Engineering) and other IT-related courses

VII. The Chapter Secretariat may assign other functions to the Coordinating Offices as necessary.

Article VI:

Officers of the Association and Their Functions

Section 16: Officers of the Association

I. In pursuance of its aims and objectives, there shall be established for the NACOS

Adeleke University Chapter the following officers:

A. President (from 400L)

B. Vice President (from 300L or 400L)

C. General Secretary (from 300L or 400L)

D. Academic Director (from 300L or 400L)

E. Creative & Innovation Director (from 200L or above)

F. Public Relations Officer (PRO) (from 200L or above)

G. Assistant Secretary (from 200L)

H. Welfare Director (merged male&female, from 200L or above)

I. Sports Director (from 200L or above)

J. Social Director (from 200L or above)

K. Finance Director (from 200L or above)

II. The President shall be referred to as the **Grand Commander of the Chapter (GCC)** and may use the suffix **GCC** after their name.

III. The remaining officers shall be referred to as **Commanders of the Chapter (CC)** and may use the suffix **CC** after their names.

Section 17: Functions of the Officers

I. President

- A. Chief executive of the chapter; presides over all meetings.
- B. Ensures execution of chapter policies.
- C. Assigns roles and duties to other officers.
- D. Defends the integrity of the chapter.
- E. Performs other duties as required by this constitution.

II. Vice President

- A. Assists and advises the President.
- B. Acts for the President in their absence.
- C. The Academic Director reports directly to the Vice President.
- D. Performs other duties as assigned by the President.

III. General Secretary

- A. Records minutes and manages correspondence.
- B. Maintains up-to-date membership records.
- C. Manages chapter documents and archives.
- D. Performs other secretarial duties as assigned by the President.

IV. Finance Director

- A. Manages all chapter funds and maintains financial records.
- B. Collects dues, issues receipts, deposits funds in the chapter account.

- C. Prepares and presents financial reports to the Executive Committee.
- D. Performs other financial duties as assigned by the President.

V. Creative & Innovation Director

- A. Manages creative content, branding, and innovation initiatives.
- B. Organizes tech exhibitions, skill development, and empowerment activities.
- C. Reports trends and innovation opportunities to the President.

VI. Public Relations Officer (PRO)

- A. Handles internal and external communication.
- B. Manages publicity, announcements, and publications.

VII. Assistant Secretary

- A. Assists the General Secretary.
- B. Acts in the absence of the General Secretary.
- C. Performs other duties assigned by the President or Secretary.

VIII. Welfare Director

- A. Oversees member welfare and needs.
- B. Handles complaints and provides resolutions.
- C. Coordinates welfare-related events and support services.

IX. Sports Director

- A. Coordinates all sports and recreational activities.
- B. Promotes member participation in competitions.

X. Social Director

- A. Organizes social events and activities.
- B. Ensures engagement and participation in chapter programs.

XI. Academic Director

- A. Coordinates academic and professional development programs.
 - B. Organizes workshops, seminars, and skill-building sessions.
-

Section 18: Distribution and Eligibility of Officers

- I. Offices of President shall be reserved for 400L members.
- II. Vice President shall be drawn from 300L or 400L members.
- III. The Academic Director shall be drawn from 300L or 400L members.
- IV. The General Secretary shall be drawn from 300L or 400L members.
- V. The Assistant Secretary shall be drawn from 200L.
- VI. All other offices may be held by members from 200L and above.
- VII. No member shall hold more than one office simultaneously.
- VIII. Distribution of offices shall be based on merit and competence, not ethnicity, religion, or gender.

Article VII: Electoral Matters

Section 19: The Electoral Commission

- I. There shall be established for the chapter an **Electoral Commission** (hereinafter called the “Commission”).
- II. The Commission shall be composed of **at least three (3) members from different departments** (e.g., Computer Science, Cyber Security, Information Technology, Software Engineering, and other IT-related courses).
- III. Members appointed to the Commission must be **of integrity, impartiality, and competent** in handling electoral matters.
- IV. The members shall select or appoint a **Chairperson** and a **Secretary** among themselves.
- V. The Chairperson shall serve as the **Chief Returning Officer** for the chapter elections, and a Secretary shall assist in election management.
- VI. Members of the Commission **cannot be candidates** for any office during the election period.
- VII. If any member of the Commission becomes ineligible or fails to comply with the rules, **replacement members shall be appointed** from the remaining eligible members.
- VIII. Members of the Commission **do not have voting rights**.
- IX. The Commission shall **stand dissolved immediately after the successful conclusion** of the elections.

Section 20: The Elections

I. The elections for the chapter Executive Council shall be held during the **Annual General Meeting** of the chapter.

II. The Electoral Commission shall issue **guidelines for campaigning and election procedures**:

A. If electronic voting is used, guidelines must be shared at least **ninety-six (96) hours** before the election.

B. If physical voting is used, guidelines must be shared at least **seventy-two (72) hours** before the election.

III. All candidates shall be given the opportunity to present a **manifesto** to the chapter members **at least the night before the election**.

IV. **Campaigning ends twelve (12) hours** before the start of the election.

V. Voting shall be conducted using:

A. **Electronic Voting System** (primary method)

B. **Physical Ballot / Open Secret Ballot** (backup method if electronic fails)

VI. All duly registered chapter members are **eligible to vote**.

VII. The candidate with the **highest number of votes** shall be declared the winner.

VIII. In the event of an **equality of votes**, **the candidate with the longer duration of active membership in the Association** shall be declared elected.

Section 21: Types of Elections

I. The chapter shall conduct:

A. **General Elections** – to elect all officers once per academic year.

B. **Bye-Elections** – to fill a vacancy in any office during the academic year.

II. Bye-elections shall be conducted **whenever a position becomes vacant** before the next annual general meeting.

III. Vacancies shall be filled by the **chapter from which the vacancy occurs**.

IV. If the chapter from which the vacancy occurs is unable to conduct the election, the **hosting chapter of the Secretariat** shall organize the bye-election.

Section 22: Electoral Process

I. Voting shall be conducted through:

A. **Electronic Voting Process** – primary system, via official chapter portal.

B. **Open Secret Ballot Voting Process** – backup system if electronic fails.

II. **Electronic Voting Process:**

A. Voting shall be accessible for **up to six (6) hours**.

B. The Commission shall **ensure confidentiality** of votes before, during, and after voting.

C. Names of candidates shall be published on the platform before voting.

III. **Open Secret Ballot Voting Process:**

A. The hosting chapter shall provide **secured ballot boxes**.

B. Ballots shall clearly list candidates' names and corresponding offices.

C. For contests involving the Secretariat, a **separate ballot paper** shall list both chapter

and candidates.

D. Sample ballot papers shall be displayed to electors before voting begins.

E. The Commission shall **ensure the security of ballots and materials** at all times.

Section 23: The Electoral College

I. The chapter may establish an **Electoral College**.

II. Electoral College members shall be known as **Electors**.

III. Only **duly registered and paid-up members** of the chapter shall serve as Electors.

IV. If an Electoral College is not established, all members of the chapter shall **vote directly**.

V. The Electors shall **elect the chapter Executive Council**.

VI. If the Electoral College cannot function, **all voting powers shall vest in the members**, at the discretion of the Commission.

Section 24: Election Petitions

I. Members may submit **petitions regarding electoral matters**.

II. Petitions must be submitted and resolved within **twelve (12) hours** after election results are announced.

III. Decisions on petitions shall be made by the Commission and **subject to ratification by the chapter Executive Council**.

Section 25: Eligibility of Candidates

I. National President

- A. Must be a **400L student** at Adeleke University.
- B. Must have completed at least **two semesters** at the University.
- C. Must be an **active member of their local NACOS chapter** and duly recommended by that chapter.
- D. Must have attended at least **50% of NACOS events** since joining the school.
- E. Must be a **registered NACOS member nationally** and possess a valid membership tag.
- F. Must have a **proven capacity to lead** and unite members across the University.

II. Vice President

- A. Must be a **300L or 400L student**.
- B. Must be an active member of their **local NACOS chapter** and duly recommended by that chapter.
- C. Must have attended at least **two (2) NACOS events** with a proven record.
- D. Must have been a NACOS member for at least **six (6) months**.

III. General Secretary

- A. Must be a **300 Level or 400 Level student**.
- B. Must be an active member of NACOS Adeleke University and duly recommended by the Chapter.
- C. Must have attended at least **two (2) NACOS events** with verifiable records.
- D. Must have been a registered member of NACOS for at least **six (6) months**.

IV. Assistant General Secretary

- A. Must be a **200 Level student**.
- B. Must be an active member of NACOS Adeleke University and duly recommended by the Chapter.
- C. Must have attended at least **one (1) NACOS event** with verifiable record.
- D. Must have been a registered member of NACOS for at least **three (3) months**.

V. Director of Academics

- A. Must be a **300 Level or 400 Level student**.
- B. Must have a minimum **Cumulative Grade Point Average (CGPA) of 4.0** or its equivalent.
- C. Must be an active member of NACOS Adeleke University and duly recommended by the Chapter.
- D. Must have attended at least **two (2) NACOS events** with verifiable records.
- E. Must have been a registered member of NACOS for at least six (6) months.

VI. Other Executive Officers

- A. Must be **200L and above**.
 - B. Must be active members of their **local NACOS chapter** and duly recommended by that chapter.
 - C. Must have attended at least **one NACOS event** with a proven record.
 - D. Must have been a NACOS member for at least **three (3) months**.
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Section 26: Declaration of Vacancy

I. An office shall be declared vacant if:

A. The previous office holder **ceases to be a Computing Student**.

B. The officer is **impeached** as provided in Section 26.

C. The previous holder **dies**.

II. Upon vacancy, a **bye-election** shall be conducted to fill the position in accordance with Section 21 of this Constitution.

III. Pending the bye-election, the following temporary arrangements shall apply:

A. In the case of the **National President**, the Vice President (National Affairs) shall assume the role of Acting President until a new President is elected.

B. Vacancies in other executive positions shall be temporarily managed by the National President or assigned officers until a bye-election is held.

IV. A vacancy in the National Executive Council shall **not invalidate any decision or action** taken by the Council during the vacancy.

Section 27: Impeachment of an Officer

I. An officer may be impeached and removed from office if they:

A. Are found **incompetent** in the performance of their duties.

B. Are found guilty of **misappropriation of Association funds**.

C. Contravene the provisions of this Constitution.

II. The officer shall have the **right to defend themselves** before a Disciplinary Committee established for such purpose.

III. If the Committee finds the officer guilty, removal shall be ratified by a **quorum of the general congress**.

IV. A **bye-election** shall be conducted to fill the position **within ten (10) days** of removal, in accordance with Sections 21(IV–VI) of this Constitution.

Article VIII:

Functions of the Executive Council and Committees

Section 28: The Chapter Executive Council

I. The Chapter Executive Council shall prepare and submit for approval by the general congress an annual budget showing the estimated income and expenditure of the chapter for the financial year.

II. It shall be responsible for the day-to-day administration and management of the NACOS Adeleke University Chapter.

III. It shall ensure the effective implementation of the aims, objectives, and policies of the chapter in line with this constitution and the regulations of Adeleke University.

IV. It shall have the power to constitute standing or ad-hoc committees and appoint advisers as may be necessary to aid the smooth running of the chapter.

V. All actions and decisions of the Executive Council shall be subject to oversight by the Department of Computer Science authorities and ratification by the general congress where required.

Section 29: Committee of Past Chapter Presidents (Advisory)

- I. There may be established a Committee of Past Chapter Presidents of the NACOS Adeleke University Chapter.
 - II. The committee shall comprise all past Presidents of the chapter who are still members of the university community or are otherwise available to serve in an advisory capacity.
 - III. The committee shall appoint a Chairperson and any other relevant positions among its members.
 - IV. The committee shall, when called upon, advise the incumbent Executive Council on policy, leadership, continuity, and other matters affecting the chapter.
 - V. Membership of this committee shall be purely advisory and shall not interfere with the executive powers of the serving officers.
-

Section 30: The Audit Committee

- I. There shall be established for the chapter an Audit Committee.
- II. The committee shall be composed of members drawn from different departments within the Faculty of Computing to ensure transparency and balance.
- III. The members shall appoint a Chairperson and a Secretary from among themselves.
- IV. The Audit Committee shall examine and audit all financial records, accounts, and assets of the chapter.

V. The audited report shall be submitted to the Executive Council and presented to the general congress during the Annual General Meeting.

VI. The committee shall stand dissolved after the submission and acceptance of its report for that financial year.

Section 31: The Disciplinary Committee

I. There shall be established for the chapter a Disciplinary Committee.

II. The committee shall be composed of the Welfare Director, selected Executive Council members, and representatives from different departments, as approved by the Executive Council.

III. The committee shall appoint a Chairperson and a Secretary from among its members.

IV. The Disciplinary Committee shall be responsible for maintaining discipline among members and officers of the chapter.

V. It shall hear and determine cases relating to misconduct, indiscipline, or violation of this constitution.

VI. The committee shall make recommendations to the Executive Council, subject to ratification by the general congress where necessary.

VII. The committee shall operate fairly, transparently, and in line with the rules and regulations of Adeleke University.

Section 32: The Annual General Meeting and Event Committees

I. The Executive Council may establish committees for the planning and execution of the Annual General Meeting, elections, and major chapter events.

II. Such committees shall be composed of members of proven integrity, competence, and commitment.

III. Each committee shall have a Chairperson, a Secretary, and other officers as deemed necessary by the Executive Council.

IV. The committees shall be responsible for ensuring that assigned events are conducted successfully and without disruption.

V. All committees constituted under this section shall submit reports of their activities to the Executive Council and shall stand dissolved upon completion of their assignments.

Section 33: Departmental Coordinating Committees

I. There may be established Departmental Coordinating Committees for NACOS units within the various computing-related departments in Adeleke University.

II. These committees shall coordinate departmental activities in line with the objectives and directives of the Chapter Secretariat.

III. Members of such committees shall be drawn from the respective departments and approved by the Executive Council.

IV. The committees shall advise the Executive Council on departmental needs, challenges, and programs.

V. Each committee shall appoint a Coordinator and a Secretary from among its members.

VI. Departmental Coordinating Committees shall submit periodic reports to the Chapter Secretariat and shall operate under its supervision.

Section 34: The Constitution Review Committee

I. There may be established a Constitution Review Committee whenever the need for constitutional amendment arises.

II. The committee shall be appointed by the general congress upon the recommendation of the Executive Council.

III. Members of the committee shall be drawn from different levels and departments within the chapter.

IV. The committee shall appoint a Chairperson and a Secretary from among its members.

V. Members shall be persons of proven integrity and sound knowledge of constitutional and administrative matters.

VI. The committee shall review proposed amendments submitted by members and prepare a report with recommendations.

VII. The committee shall present its findings and proposed amendments to the general congress for deliberation and approval.

VIII. No amendment shall take effect unless approved by the required quorum and majority as provided in this constitution.

Article IX: Financial Matters

Section 35: Sources of Revenue

I. The Association shall maintain legitimate sources of revenue which shall include, but not be limited to, the following:

A. **Registration Fees:** All members shall pay a registration fee as determined and approved by the Executive Committee of NACOS, Adeleke University Chapter at the beginning of each academic session.

B. **Annual Dues:** All registered members shall pay annual dues as fixed by the Executive Committee and ratified by the General Assembly of the Association.

C. **Donations:** The Association may accept unconditional donations from individuals, alumni, corporate bodies, governmental and non-governmental organizations, and other legitimate bodies, provided such donations do not conflict with the objectives of the Association or university regulations.

D. **Fund-Raising Activities:** The Association may engage in fund-raising activities, programs, events, or ventures approved by the Executive Committee, in line with university policies.

E. Other Legitimate Sources: The Association may receive funds from other lawful sources as approved by the Executive Committee.

Section 36: Expenditure

I. The Executive Committee of the Association shall authorize and oversee all expenditures of the Association.

II. Expenditure shall be strictly for activities and purposes that promote the aims and objectives of NACOS, Adeleke University Chapter.

III. No expenditure shall be made without proper documentation and approval in accordance with the Association's financial guidelines.

Section 37: Imprest Account

I. The Association may maintain an imprest account for day-to-day operational expenses, as approved by the Executive Committee.

II. Proper records of all imprest disbursements and retirements shall be kept and rendered periodically.

Section 38: Bank Account

I. The Association shall operate a bank account with a reputable commercial bank approved by the Executive Committee and recognized by Adeleke University authorities.

II. The bank shall be located within the university environment or the nearest accessible location to the campus.

Section 39: Signatories to the Account(s)

I. The recognized signatories to the Association's bank account(s) shall be:

A. The President

B. The General Secretary

C. The Finance Director

II. Any two of the three signatories shall jointly authorize all financial transactions of the Association.

Section 40: Financial Misappropriation

- I. The Association shall maintain strict financial discipline among all its officers and members.
- II. Any officer or member found to have misappropriated, mismanaged, or withheld Association funds shall be required to make full restitution within a stipulated period.
- III. Such matter shall be referred to the appropriate disciplinary body of the Association and, where necessary, reported to the Department of Computer Science and the relevant university authorities for further action in accordance with university regulations.

Article X:

Miscellaneous Provisions

Section 41: Conduct of Members of the Executive Council

I. All members of the Executive Council shall maintain a high level of discipline and integrity and shall at all times place the interest of NACOS Adeleke University above personal interest.

II. Members of the Executive Council shall actively promote the growth, progress, and unity of the Association in all official dealings.

III. Every member of the Executive Council shall undertake to uphold and defend the provisions of this Constitution and shall discharge assigned duties effectively, promptly, and with dedication.

IV. Members of the Executive Council shall conduct themselves in a manner that upholds the image of NACOS Adeleke University within and outside the University community.

Section 42: Expectations of Departments and Members

I. Each department under NACOS Adeleke University shall forward the names of its executives and official handover documents to the Faculty or Chapter Secretariat where applicable.

II. Each department shall make available a copy of its departmental constitution to the Chapter Secretariat, and the Chapter Secretariat shall in turn make available a copy of this Constitution to all departments.

III. Each department shall submit copies of any official publications or reports to the Chapter Secretariat.

IV. All departments and members shall pay approved dues promptly and regularly.

V. Departments under the Faculty of Computing shall operate as recognized NACOS departmental units, subject to this Constitution and the authority of the Department of Computer Science and other relevant computing departments.

VI. All disputes or matters requiring intervention beyond the departmental level shall be formally communicated to the Chapter Executive Council.

VII. All computing-related departments within the University shall operate under the umbrella of NACOS Adeleke University.

VIII. The recognized NACOS departments shall include, but not be limited to:

A. NACOS (Computer Science)

B. NACOS (Cyber Security)

C. NACOS (Information Technology)

D. NACOS (Software Engineering)

E. Any other computing or IT-related department approved by the University authorities

IX. Each departmental President shall represent their department and be officially recognized at NACOS Adeleke University events.

X. Departmental Presidents shall be statutory members of the Faculty or Chapter Congress where applicable.

XI. The position of Faculty or Chapter President, where applicable, may rotate among eligible departments on an academic session basis, subject to election and this Constitution.

Section 43: Annual Reports

I. All members of the Executive Council shall present an annual report of their activities at the Annual General Meeting of NACOS Adeleke University.

II. All standing or ad hoc committees established under this Constitution shall submit annual reports to the Congress of the Association.

Section 44 Swearing-in Procedure

I. Newly elected Executive Council members shall be sworn in not later than two (2) months after the election.

II. The swearing-in ceremony shall be conducted by the President, who shall administer the oath of office to all other Executive Council members.

III. Where necessary, the swearing-in may be conducted during an officially recognized NACOS Adeleke University event or meeting.

Section 45: Interpretation of the Constitution

I. The President shall have the authority to interpret the provisions of this Constitution, subject to ratification by the Congress.

II. Where this Constitution is silent on any matter, the President, in consultation with the Executive Council, shall provide guidance consistent with the objectives of the Association.

III. All interpretations shall be properly documented and communicated to members of the Association.

Section 46: Citation of the Constitution

I. This Constitution shall be cited as the **“Constitution of the Nigeria Association of Computing Students (NACOS), Adeleke University Chapter.”**

Section 47: Commencement

I. This Constitution shall come into force on a date approved and ratified by the Congress of NACOS Adeleke University.

Section 48: Affiliation

I. NACOS Adeleke University shall remain affiliated with the Nigeria Computer Society (NCS) through NACOS National.

II. The Association may affiliate with other relevant professional or student bodies, subject to approval by Congress and University authorities.

Section 49: Order of Proceedings at Meetings

I. Executive Council Meetings

A. Executive Council meetings shall be presided over by the President or, in their absence, the Vice President.

B. The General Secretary or Assistant General Secretary shall record proceedings and resolutions.

C. Decisions shall be reached by voting, subject to the required quorum.

D. Where quorum is not met, deliberations may be deferred or decisions taken provisionally, subject to ratification by Congress.

II. Committee Meetings

A. Committee meetings shall be presided over by the Committee Chairperson or a delegated member.

B. Records of meetings shall be properly kept and submitted to the Executive Council.

C. Decisions shall be reached by majority vote, subject to quorum.

III. Congress Meetings

A. Congress meetings shall be referred to as the General Assembly of NACOS Adeleke University.

B. Attendance shall be properly recorded.

C. Meetings shall be presided over by the President or the most senior Executive Council member present.

D. The order of business shall include confirmation of minutes, matters arising, agenda items, motions, and any other business.

E. All debates, motions, and decisions shall conform strictly to this Constitution.

F. The official language of all meetings shall be English Language.

Article XI:

Association Offences and Sanctions

Section 50: Offences and Sanctions

I. Failure to Register with NACOS Adeleke University

A. Any department or group operating as NACOS within Adeleke University without proper registration and recognition by NACOS Adeleke University and the appropriate University authorities shall be deemed to have committed an offence.

Such department and its executives shall be sanctioned as follows:

1. An immediate directive to stop the collection of dues or levies in the name of NACOS.
2. Suspension of the department's NACOS activities pending proper registration.
3. Mandatory completion of all registration and recognition requirements as stipulated by NACOS Adeleke University.

II. Non-Payment of Approved Dues

A. Any department or member found guilty of failure to pay approved dues within the stipulated time shall be sanctioned as follows:

1. A fine to be determined by the Executive Council in addition to payment of the outstanding dues.

III. Non-Compliance with Directives

A. Any department, executive, or member who refuses or fails to comply with lawful

directives of the NACOS Adeleke University Executive Council, including but not limited to the use of unauthorized names, logos, or representations of the Association, without reasonable justification, shall be sanctioned as follows:

1. Suspension of the offending department, executive, or member.
2. A fine as may be determined by the Executive Council.
3. Any combination of the above, subject to the discretion of the Executive Council.

IV. Excessive or Unauthorized Collection of Dues

A. Departments and executives shall collect NACOS dues only once within an academic session, as approved by Congress or the Executive Council.

B. Any department or executive found guilty of excessive or unauthorized collection of dues shall be sanctioned as follows:

1. A refund of the excess amount collected.
2. A fine as determined by the Executive Council.
3. A formal written apology addressed to NACOS Adeleke University.

V. Absence from Official Meetings Without Excuse

A. Absence from any officially convened meeting of NACOS Adeleke University without prior written excuse submitted within the stipulated time shall constitute an offence.

B. Defaulters shall be sanctioned as follows:

1. A fine as determined by the Executive Council.

2. A written apology duly signed by the defaulter.

VI. Reactivation of Suspended Departments or Members

A. Any suspended department or member may apply for reactivation within a grace period of two (2) weeks, subject to the following conditions:

1. Fulfillment of all outstanding obligations leading to the suspension.
2. Submission of a written apology to the Executive Council.
3. Payment of any reactivation fee approved by the Executive Council.

VII. Failure to Reactivate Within Grace Period

A. Any suspended department or member who fails to comply with reactivation requirements within the stipulated grace period shall be further sanctioned as follows:

1. Extension of the suspension period.
2. Additional penalties as may be determined by Congress or the Executive Council.
3. Disqualification from contesting or holding any NACOS Adeleke University office for a specified period.

Article XII: Addendum

Section 51: The NACOS Anthem

NACOS Anthem

Awake o ye NACOSites amidst obscurity

Awake my dexterity in skill to lofty heights

Take up the challenge, catch the flame bright

Shining as the sun, this is the time, this is the age

Advance and light the torch

Information Technology is our legacy to posterity.

Awake great Nigerians to make our country great

Awake small but mighty ones

The sleeping giant awake

Guide our leaders' path, help

Our youth the truth to know in love and honesty

To grow and live just and true

Information Technology is our legacy to posterity.

Section 52: The Adeleke University Anthem

Adeleke University Anthem

Adeleke University

A cradle of excellence and quality education

Creating a legacy for generations

Through the power of the Almighty God

Upholding truth and integrity

Taking giant strides and breaking new grounds

Giving our all to humanity

From generation to generation

AU shall stand a beacon to the world

From generation to generation

AU shall stand a beacon to the world

Section 53: Oaths

I. Oath of Allegiance

I, _____, do solemnly swear / affirm that I will be

faithful and bear true allegiance to the **Nigeria Association of Computing Students**

(NACOS), Adeleke University Chapter, and that I will preserve, protect, and defend the

Constitution of this noble Association.

So help me God.

II. Oath of Office

I, _____, do solemnly swear / affirm that I will be faithful to the Constitution of the **Nigeria Association of Computing Students (NACOS), Adeleke University Chapter**; and that as the _____ of this Association, I will discharge my duties honestly, faithfully, and to the best of my ability in accordance with the provisions of this Constitution and always in the interest of the Association.

I will not allow my personal interest to influence or override my official conduct or decisions; I will do right to all members without fear or favour, affection or ill-will; I will preserve, protect, and defend this Constitution and devote my official time to the service and well-being of the members of the Association.

So help me God.

Name: _____

Position: _____

Signature: _____

Date: _____

Section 54: Amendments to the Constitution

Subject to the relevant provisions of this Constitution, this Constitution may be amended when necessary. Any member desiring an amendment shall submit such proposal in

writing to the General Secretary at least thirty (30) days before the Annual General Meeting at which the proposed amendment is to be considered.

The proposed amendment shall be circulated to members at least ten (10) days before the meeting. Any amendment shall require the approval of a two-thirds ($\frac{2}{3}$) majority of members present and eligible to vote at the Annual General Meeting.

This Constitution is hereby adopted by the members of the **Nigeria Association of Computing Students (NACOS), Adeleke University Chapter** at a duly convened Congress Meeting.

Signed:

Joseph Joy Oluwatimileyin

President, NACOS Adeleke University Chapter

